

Action reference	Action	Activity	latest position	Key Officer/Team
OP.1	Investigate procuring truly renewable energy		Currently on a fixed renewables tariff but this includes nuclear.	Stuart Truss, Laura Wotton
OP.2	Explore installing low water delivery taps/plumbing to all our toilet facilities at Follaton House			Stuart Truss, Laura Wotton
OP.3	Investigate energy efficient measures could be retro-fitted to Council owned properties	Conduct an Energy Audit of Council Buildings to understand the issues associated with each building and determine what fabric measures are required. This area of work will need to be split between operational assets and leased assets to keep manageable		Stuart Truss, Laura Wotton
		Carry out a feasibility study to Investigate alternative heating systems (Biomass boilers, Air/Ground source heat pumps) and additional PV at relevant buildings		Stuart Truss, Laura Wotton
OP.4	Energy Efficiency – light fittings changed to LED			Stuart Truss, Laura Wotton
OP.5	Investigate installing much more sophisticated thermostats for the heating system at Follaton House			Stuart Truss, Laura Wotton
OP.6	Investigate use of electric car between Tavistock and Totnes plus other businee routes			Andy Wilson
OP.7	Explore the use of electric vehicles for all fleet.	Production of a feasibility study and forward fleet plan	ongoing into 2022	Dale Cropper
OP.8	Increase EV charging points at key Council buildings and depots			Emma Widdicombe and Dale Cropper
OP.9	Explore a rolling programme of electric/manual equipment to move away from petrol/generators.	Investigate options as part of Ground Maintenance review		Dale Cropper/Mark Capper
OP.10	Explore a reduction in number of 'cuts' and promoting wild flowers etc.	Production of a Grounds Maintenance review		Rob Sekula/ Mark Capper
OP.11	Embed the Climate and Ecological emergency into day to day function	Carry out Carbon Literacy Training for ELT and SLT	Completed	Adam Williams
		Collate participants proposed actions to include in Operational Action Plan refresh	carry out with wholesale strategy and action plan review upon the completion of the Devon Carbon Plan	Adam Williams
OP.12	Reduce supply chain emissions	Work with top 10 suppliers to explore their approach to carbon reduction	no update	Adam Williams

OP.13	Introduce culture of agile working, working from home & skype meeting to reduce unnecessary travel.	Introduce further advice on working in an agile way to reduce commuting miles for 2021. Suggest that subject to personal circumstances and operational needs, employees reduce commute to office to 1 day a week	ongoing into 2022	Andy Wilson
OP.14	Reduce commuting and business mileage by reviewing internal practices and incentivising greener alternatives	Introduce business train booking account to encourage journeys by rail		Andy Wilson
		Introduce a car sharing scheme publishing on the intranet the intended journey and times		Andy Wilson
		Introduce a company scheme incentivising the purchase of electric cars	Completed	Andy Wilson
		Encourage car sharing by paying 5p per mile if sharing on a business journey		Andy Wilson
		Explore changing the criteria for essential car user allowance, remove minimum mileage requirement and don't reimburse between FH&KP		Andy Wilson
		Investigate electric bikes for some facility servicing. For example, toilet cleaners. This would require having supplies and cleaning kit at each locality.		Stuart Truss
		Reduce business mileage by greater use of technology to reduce need to attend meetings	Since the start of the COVID-19 Pandemic in 2020, the Council has now rolled out Teams functionality to all staff and there is now an understanding that face to face meeting should be reserved for collaborative project work	Mike Ward
		Reduce business mileage by encouraging customer self-service and reduce need for officer/customer to travel		Lesley Crocker
		Encourage/incentivise greater use of cycles for commuting		Andy Wilson
		Identify individual commute and business usage and set reduced targets. Could form part of PCI discussions. Manager to discuss reduction in commuting based on personal and operational needs		Andy Wilson